

Cardinalli Property Management

30 DAY NOTICE OF INTENT TO VACATE AND SHOWING AVAILABILITY

DATE: _____

To: Cardinalli Property Management

You are hereby notified that the undersigned tenant(s) intends to terminate rental of the premises listed below:

Name _____

Address _____

City _____ STATE _____ ZIP _____

Current Phone: Home/Cell _____ Work _____

The lease agreement has expired or will soon and we are now on a month-to-month agreement. We understand that we are responsible for rent 30 days from the date notice is received at Cardinalli Property Management.

The lease has not yet expired. We understand that we are responsible for the rent until the rental obligation is assumed by new tenants acceptable to the agent/landlord. We are also responsible for the advertising costs and utilities and yard care until re-rented.

Expiration date of rental lease agreement _____

Date to vacate property by _____

Forwarding address _____

CITY _____ STATE _____ ZIP _____

It is agreed and understood that tenant hereby agrees and allows agent/landlord to show premises to prospective tenants or purchasers. It is also agreed that entry to premises may be made with next day notice and with or without tenant present.

It is agreed and understood that if this notice is given and then withdrawn, charges or penalties may be imposed, including a \$100.00 cancellation fee.

Date: _____ Tenant _____

Date: _____ Tenant _____

Date: _____ Tenant _____

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Our office will begin showing your unit to new perspective tenants. In order to facilitate convenient times for you, and to help reduce 24 hour notices to enter, please provide us with one morning time slot and one afternoon time slot (Monday – Friday between 9 am and 4:30 pm) for each of the remaining four weeks of your tenancy. We will do our best to keep the showings between the scheduled appointments. However, if there is a need to show the unit outside of the pre-arranged time slots, you will receive a 24 hour notice to enter as dictated by your lease and the law. You are not required to be present during the showings. A representative from our office will accompany perspective tenants.

Please fill out one morning and one afternoon time slot for each week.

Week 1: date/day _____/_____-_____ date/day _____/_____-_____

Week 2: date/day _____/_____-_____ date/day _____/_____-_____

Week 3: date/day _____/_____-_____ date/day _____/_____-_____

Week 4: date/day _____/_____-_____ date/day _____/_____-_____

I am unable to provide pre-arranged times. Please enter with the 24-hour notice.

REMINDER: An optional pre-move out inspection is available to you. Please contact our office at (831) 375-0984 or by email at info@cardinallirealty.com if you would like to schedule an appointment.

Date: _____

Tenant: _____

Date: _____

Tenant: _____

Date: _____

Tenant: _____